

BOARD OF SUPERVISORS

Brown County

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Tony Theisen, Vice Chair
Kris Schuller, Mark Tumpach, Rob Miller

SPECIAL ADMINISTRATION COMMITTEE

Wednesday, September 21, 2011

6:30 p.m.

**Room 210, City Hall
100 N. Jefferson Street**

- I. Call to order.
- II. Approve/modify agenda.
1. Project 1519 for Brown County Vending Services RFP Submitted for recommended approval to County Board.
 - o Vending Services generated \$8,000 in commission rebate over the last 12 months.
2. Project 1470 for Brown County Protective Services RFQ Submitted for recommended approval to County Board. (For Museum, Library, Human Services & CTC. Aggregate 2010 spend \$150,000/year).
3. Project 1498/2144 for Brown County Cell Phone Service RFP for recommended approval to County Board.
 - o This is a cooperative effort combining the City of Green Bay and Village of Bellevue into this RFP to gain efficiencies.
 - o Each municipality will complete their own contract. Last year's spend for Cell Phone services amounted to \$80,000.
4. Project 1489a for Brown County Multi-Functional Units Replacement and Maintenance Program RFP for recommend approval to County Board. Brown County maintains a copier fleet of 100 and printer fleet of 278.
 - o Last year's spend: Copiers and maintenance at \$ 101,000 & Printers and related parts and toner at \$222,000 = \$323,000.
- 4a. RFP – Review/Approval for Third Party Administrator - Workers Compensation (handouts to be provided at the meeting).
5. Such other matters as authorized by law.

Tom Lund, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/admin/September_2011.doc